



U.S. Department
of Transportation
**Federal Aviation
Administration**

Office of Airport Planning
and Programming

800 Independence Ave., SW
Washington, DC 20591

February 2005

Dear On Demand Operator:

The Federal Aviation Administration has arranged for its annual Airport Activity Survey to be conducted by Titan Corporation. Data collected in this survey will be used to allocate Airport Improvement Program (AIP) funds to eligible airports. Your participation in this survey is critical to small airports that rely in part on these data to qualify for AIP funds.

The enclosed survey form (FAA Form 1800-31) requests data for the 12-month period January 1 through December 31, 2004. The revenue passenger enplanement data that are requested on the enclosed form should only include those enplanements not reported to the Office of Airline Information on Form 298C, Schedule T-1. See the back of the enclosed survey for a detailed explanation of how it should be completed. A sample of a completed form is on the back of this letter.

Submission of these data is voluntary. Your cooperation in completing this survey and returning it by April 29, 2005 is important to the airports you serve.

Sincerely,

A handwritten signature in black ink that reads "Robert W. Yatzeck". The signature is fluid and cursive, with the first name "Robert" and last name "Yatzeck" clearly legible.

Robert W. Yatzeck
Manager, National Planning Division

Enclosure

Paper Work Reduction Act

Submission of this form is voluntary. The purpose of this collection is to capture passenger enplanement data to be used to allocate Federal funds to eligible airports. The public reporting burden for this collection of information is estimated to average 1 hour and 30 minutes per response. Note: An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number.

DEPARTMENT OF TRANSPORTATION - FEDERAL AVIATION ADMINISTRATION				FORM APPROVED	
AIRPORT ACTIVITY SURVEY (By Selected Air Carriers)				OMB NO. 2120-0067	
TWELVE-MONTH PERIOD COVERED January 1 thru December 31, 2004				FOR FAA USE ONLY	
DO NOT REPORT ACTIVITY PREVIOUSLY SUBMITTED ON BTS FORM 298C, SCHEDULE T-1 <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="width: 40%;"> AIRWAY AIR TAXI, INC. HANSCOM AIRPORT - NORTH BEDFORD, MA 01730 </div> <div style="width: 20%; text-align: center; border: 2px solid black; padding: 10px; font-size: 24px; font-weight: bold;"> SAMPLE </div> </div>				Operator Identification	ABCD
				Year	2004
				Month	12
				AIR TAXI/COMMERCIAL CERTIFICATE NUMBER ABCD1234	
				Page of Pages	
ADDRESS CORRECTION REQUESTED					
OPERATIONS DURING 12-MONTH PERIOD COVERED					
DEPARTURE AIRPORT				ENPLANEMENTS	
CITY	STATE	AIRPORT NAME	LOCATION IDENTIFIER	NUMBER OF SCHEDULED ENPLANEMENTS (See Instructions)	NUMBER OF NONSCHEDULED ENPLANEMENTS (See Instructions)
Bedford	MA	Laurence G. Hanscom	BED	0	403
Lewiston	ME	Auburn-Lewiston Muni	LEW	0	86
Nantucket	MA	Nantucket Memorial	ACK	0	88
Concord	NH	Concord Muni	CON	0	16
Hartford	CT	Hartford-Brainerd	HFD	0	90
Bangor	ME	Bangor Intl	BGR	0	424
Burlington	VT	Burlington Int'l	BTV	0	239
Buffalo	NY	Greater Buffalo Int'l	BUF	0	10
CITY WHERE DEPARTING PASSENGERS BOARDED THE AIRCRAFT		FAA AIRPORT LOCATION IDENTIFIER			
NAME OF AIRPORT WHERE PASSENGERS BOARDED			ANNUAL TOTAL OF SCHEDULED REVENUE PASSENGER BOARDINGS AT EACH AIRPORT (SEE INSTRUCTIONS)		
ANNUAL TOTAL OF CHARTER REVENUE PASSENGERS BOARDINGS AT EACH AIRPORT (SEE INSTRUCTIONS)					
I certify, under penalty of perjury, that the information provided in this Airport Activity Survey (Form 1800-31) is true and correct to the best of my knowledge, information and belief.					
DATE	TYPED NAME AND TITLE OF PREPARING OFFICIAL			SIGNATURE	
3/10/2005	John Smith, General Manager			<i>John Smith</i>	